SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT - BOYS AND GIRLS

CLUB OF STRATHMORE - LOVE OUR KIDS 5K FUN RUN -

FEBRUARY 14, 2015

SOURCE: Finance Department

COMMENT: The Boys and Girls Club of Strathmore is requesting approval to hold a 5K run at the Sports Complex on Saturday, February 14, 2015, from 9:30 a.m. to 1:00 p.m. This application is submitted in accordance with

the Community Civic Events Ordinance No. 1326, as amended.

The application has been routed according to the ordinance regulations and reviewed by all the departments involved. All requirements are listed on the attached copy of the Application,

Agreement and Exhibit A.

RECOMMENDATION: That the Council approve the Community Civic Event

Application and Agreement from the Boys and Girls Clubs of Strathmore, subject to the Restrictions and Requirements contained in the Application, Agreement

and Exhibit A of the Community Civic Event Application.

ATTACHMENT: Community Civic Event Application and Agreement,

Exhibit A, Map, Amplifier Permit and Insurance

Certificate.

D.D. Mark Appropriated/Funded Mrs. C.M.

Item No. 21

Attn:

Anita

1/20/14

CITY OF PORTERVILLE

5595681300

291 N. Main Street, Porterville, CA 93257 559-782-7451 Fax: 784-4569 www.ci.porterville.ca.us

(Incomplete applications can delay permit process)

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OF OTHE

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Enter with

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted NO LESS THAN 30 DAYS PRIOR to the date of the event in order to obtain City Council approval.

All City Code requirements are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at www.ci.porterville.ca.us/govt/CityClerk/, Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred (\$100) for

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department prior to the City of Porterville Council's approval. The council shall condition the granting of a CCE parmit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of Insurance shall Insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than one million dollars (\$1,000,000.00) per occurrence of bodily injury and properly demage, combined single limit. (Ordinance 15-20(e) 18)

Authorized Representative Initials

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable. Authorized Representative Initials

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: __Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses. **2**Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit 'A.' The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors,

Bays & Girls Club of	Haren a. Entl	
(Name of Organization) Strathmore	(Signature)	(Date)

CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY

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Sponsoring organization:	Boys & Giris Club		
Location: Porterville	e Sports Complex E	vent date: 211411	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5
that will engage in selling at INFORMATION. Vendors with the exceptions of non-	complete the business license pern or participate in the above-named evith no valid City of Porterville business-profit organizations per *City of Polid be completed at the time of applicant.	nit form. List all firms, vent. NO PERMIT WIL ess license are required	individuals, organizations, etc L BE ISSUED WITHOUT THE
<u>Vendor name</u>	Address/Telephone	Business License	Type of Activity
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Municipal Code 15-20(E) Comp	main Civil T		
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operator, etc., who engages in, conducts, organizes, or promotes business for profit shall pay a business license fee of one dollar (\$1.00) per day per anusement, entertainment, exhibit, ride or per booth, space, stall, stand or other unenclosed location used for the purpose of advertising, promoting, or sale of, or raking orders for, goods separate licensing pursuant to this subsection £16.

separate ticensing pursuant to mis succeeding 1.10.

The nonprofit sponsor shall collect said fee and remit the fee to the city within five (5) working days following the CCE. Said remittance shall be accompanied by a complete list of participants and consecutively numbered receipts written in triplicate, containing the name, address and telephone number of the licensee, and the licensee's California seller's permit number. Said receipts shall be furnished by the city. One copy of the receipt shall be furnished to the licensee, one copy filed with the finance department of the city, and one copy retained by the CCE sponsor for a period of three (3) years for audit purposes.

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

	b of Strathmore	
REAS TO BE CLOSED O	R USED: Porterville:	Sports Complex
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REQUIREMENTS FOR COMMUNITY CIVIC EVENT

BOYS AND GIRLS CLUB OF STRATHMORE LOVE OUR KIDS 5K FUN RUN

FEBRUARY 14, 2015

Finance Director:

M. Bemis

Public Works Director:

B. Rodriguez

Community Development Manager:

J. Phillips

Field Services Manager:

B. Styles

No comments.

Fire Chief:

G. Irish

Parks and Leisure Services Director:

D. Moore

Vehicles are not permitted to park

on the grass.

Police Lieutenant:

D. Haynes

No comments.

Administrative Services Director:

P. Hildreth

See Exhibit A, page 2. Parents of minor participants must sign waiver

to participate.

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor:

Boys and Girls Club of Strathmore

Event:

Love our Kids 5K Fun Run

Event Chairman:

Maureen Loeffler

Location:

Sports Complex February 14, 2015

Date of Event:

9:30 a.m. to 1:00 p.m.

RISK MANAGEMENT:

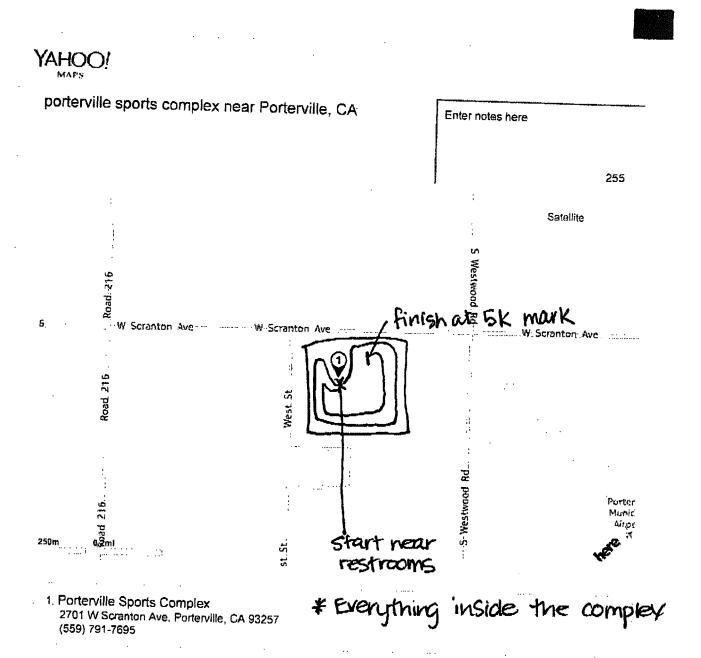
Conditions of Approval

That the Boys and Girls Club of Strathmore provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

- A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.
- A. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less that A:VII, and the insurance company must be an "admitted" insurer in the State of California.

portervine sports complex near Porterville, CA on Yahoo Maps, Dri...

https://maps.yahoo.com/obp/businesscs/?lat=36.03475018833842&..



When using any driving directions or map, it is a good idea to double check and make sure the road still exists, watch out for construction, and follow all traffic safety precautions. This is only to be used as an aid in planning

CITY OF PORTERVILLE OUTSIDE AMPLIFIER PERMIT (City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

2 Address where amplification equipment is to be used: Porterville Sports Complex 3 Names and addresses of all persons who will use or operate the amplification equipment: undecided its of particular and addresses of all persons who will use or operate the amplification equipment: undecided its of particular and addresses of all persons who will use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspasker, municial instrument, machanical dovkor, machine, appearable, or instrument for intensification or amplification of the hours of or post of the submitted instrument, machanical dovkor, machine, appearable, or instrument for intensification or amplification of the humans rution or any sound or roles in a manner so brud as to be activated to disturb the peace and good order of the melighborhood or steps of ordinary persons in markly residence to sto bud is to unreservably obtain and interfere with the peace and combint. The operation of any such intertrenal, phonograph, judebox, mechine or dovkic an such manner as to be penalted and datance of one hundred feet (1007) from the bullding, structure, vehicle, or place in writer, or owhich it is alturated or tocoted what the prima facile evidence of a violation of this section. (Ord. Code gots) It shall be unlowful for any person to makhalin, operate, connect, or suffer or permit to be maintelined, operated, or operated, or connected any or sound empiter in such a manner as to cause any sound to be projected dusted of any bullding or out of coors in any part of the cry, except as may be necessary to umplify sound for the proper presentation of moving picture above, or exhibition is glien, without building or out of coors in any part of the cry, except as may be readessary to umplify sound for the proper presentation of moving picture above, or exhibition is glien, without building or out of coors in any part of the cry, except as may be readessary to umplify sound for the proper presentated, shall be promosed by the c	Name and home address of the applicant: Boys & GIrls Club 1003 San	Juan Ave.
3 Names and addresses of all persons who will use or operate the amplification equipment: 4 Type of event for which amplification equipment will be used: 5 Lates and hours of operation of amplification equipment: 9 - 12. 6 A general description of the sound amplifying equipment to be used: PA System to announce 1 shall be unlewful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, budspeaker, musical instrument, mechanical device, makine, appeatus, or instrument for intentification or amplification of the human voice or any sound or notes in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or steep or drainary persons in nearby residences or as bout as to unreasonably disturb and interfere with the peace and good order of the neighborhood or steep or drainary persons in nearby residences or as bout as to unreasonably disturb and interfere with the peace and combind. The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be paintly audible at a distance of one hundred feet (100) from the beliding, structure, vehicle, or place in which, or on which it is skugled or located shall be prime facile evidence of a violation of this section. (Crid. Code § 5311) Section 18-14 If shall be unlawful for any person to makitalin, operate, connect, or suffer or permit to be maintained, operated, or op	DICIO CA	
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Date Date	City of Porterville, Chief of Pollee Ipesignee	-9-15

DATE (HMODNYYY)

BOYSG-1 CERTIFICATE OF LIABILITY INSURANCE **OP ID: 35** THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR REGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the PRODUCER BUCKMAN MITCHELL, INC. CONTACT Jennifer Robbins, CISR, AIS P.O. BOX 829 PHONE INC. No. Extt: 559-635-3550 E-MAIL E-M 500 North Santa Fe Street VISALIA, CA 93279 Kelli Sutton, CIC, AIS (NC, No); 559-750-5460 Insurer(s) affording coverage NAIC A HSURERA: Nonprofits' ins. Alliance INSURED Boys & Girls Clubs of Tulare C 11384 Galen Quenzer INSURER D : 1003 San Juan Ave INSURER C: Exeter, CA 93221 INSURER D : INSURER E : MOURER F: COVERAGES CERTIFICATE NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAMS. AUDLIEUSA INSRI WWD POLICY EFF POLICY EXP POLICY NUMBER GENERAL LIABILITY LIMITS EACH OCCURRENCE DAMAGE TO RENTED PREMISES (En cocurrence) X COMMERCIAL GENERAL LIABILITY 1,000,000 X 201407045NPO 04/15/2014 | 04/15/2015 CLAINS-MADE X OCCUR 600,000 MED EXP (Any one person) 20,000 \$ PERBONAL & ADV INJURY X Soc Serv Prof Lie 1,000,000 GENERAL AGGREGATE 2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER PRODUCTS - COMPIDE AGG POLICY JEG 2,000,000 3 Emp Ben. YTIJIBALI BIJBOMOTUA \$ 1,000,000 COMBINED SINGLE LIMIT OTUA YMA BODILY INJURY (Per person) ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS BODILY INJURY (Per eccident) HIRED AUTOS PROPERTY DAVAGE \$ UMBRELLA LIAB s OCCUR **EXCESS LIAB EACH OCCURRENCE** 8 CLAIMS WADE DED RETENTIONS AGGREGATE WORKERS COMPENSATION AND EMPLOYERS' MABILITY WC STATU. OH ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Manualory in NH) MIA E.L. EACH ACCIDENT 2 Il yas, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Allech ACORD 161, Additional Remarks Schedule, If more spece in required) Event: Strathmore Love Our Kids 5K Fun Run at Porterville Sports Complex 2701 W. Scranton, Porterville, CA 93257 on February 14, 2015. Certificate holder is named Additional Insured - Designated Person or Organization at required by written contract or agreement per attached Form CG2026 07-04, subject to policy terms and conditions. CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE City of Porterville & THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS, Successor Agency to the Porterville Redevelopment Agey 291 N. Main Street AUTHORICEO REPRESENTATIVE

Porterville, CA 93257

POLICY NUMBER: 201407045NPO

COMMERCIAL GENERAL LIABILITY CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Parson(s) Or Organization(s)
Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who is An insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.